



H15: HUMAN RESOURCES CONSULTANT

(Suncoast Casino - Durban)

Tsogo Sun welcomes job applications from passionate and hard-working team players who want to be part of our ever growing Tsogo Sun family. We value our employees and provide them with the means to grow within the company, opening many doors in the process. If this is an offer that excites you, send in your application and you could be the newest addition to our family.

Our successful HR Consultants ...

- source and short-list appropriate applicants for vacancies as identified for department managers
- guide the **applicant selection process**
- assist disciplinary **and grievance enquiry participants** to maintain fair procedures and substantiveness
- **analyse HR data** (eg. exit interviews; disciplinary hearings) and present insightful and added-value reports
- assist employees to resolve **personal issues**
- add value to line management by assisting them with **performance consulting**
- ensure HR **administration** is accurate and kept up to date
- strengthen the company's vision, mission and values through **OD interventions**
- co-ordinate EE **committee activities and initiatives** ensuring compliance with the company's EE plan and EE legislation
- are committed through their actions to build constructive employee **relations** and resolve disputes.

If you have these **qualifications**, join our team: Matric (NQF 4) / HR Diploma or Degree (NQF 5), great organisational skills, a proven customer service focus, energy and drive to get the job done, and at least 3 years' experience in a similar position.

CLOSING DATE: 12 May 2024

To apply, your written application must include:

- CV (maximum 4 pages)
- contactable references (with telephone numbers)
- covering letter with three reasons why you're our top candidate for the job!

For info or to apply, contact the HR Manager: phone (031 328 3000) or email (Suncoast.careers@tsogosun.com)

Only successful applicants will be contacted



TSOGO SUN
CASINOS . HOTELS

ENTERTAIN. IT'S WHAT WE DO.

TSOGO SUN PROUDLY SUPPORTS THE NATIONAL RESPONSIBLE GAMBLING PROGRAMME. WINNERS KNOW WHEN TO STOP.
ONLY PERSONS 18 YEARS AND OLDER ARE PERMITTED TO GAMBLE. NATIONAL PROBLEM GAMBLING COUNSELLING
TOLL-FREE HELPLINE 0800 006 008.