



HOTEL RESERVATIONS MANAGER (Montecasino)

Tsogo Sun welcomes job applications from passionate and hard-working team players who want to be part of our ever growing Tsogo Sun family. We value our employees and provide them with the means to grow within the company, opening many doors in the process. If this is an offer that excites you, send in your application and you could be the newest addition to our family.

Our successful Hotel Reservations Managers ...

- maximise sales and marketing opportunities within the hotel's policies, procedures and standards
- ensure excellent customer service levels are maintained when processing reservations and guest requests
- access and interpret human resource policies and legislative requirements for efficient implementation
- facilitate effective interdepartmental co-operation to ensure guests' expectations are anticipated and exceeded
- manage room inventory with diligent adherence to checklists and systems
- maintain the data integrity of the property management system with respect to guest profiles, history, rates,
- manage the revenue management system with strict adherence to the hotel's standards and audit preparation requirements
- Build and maintain relationships with existing and new clients
- Maximize on revenue opportunities and drive the reservations team to exceed budget
- work as part of a team or individually to deliver high quality standards.

If you have these qualifications, join our team: Matric (NQF 4); good numeracy, verbal and written English skills (NQF 4); hotel / tourism school diploma or degree; at least three years' experience in a similar position and extensive knowledge of systems; Opera & Nebula

CLOSING DATE: 14 February 2024

To apply, your written application must include:

- CV (maximum 4 pages)
- contactable references (with telephone numbers)
- covering letter with three reasons why you're our top candidate for the job!

To apply: email GamingRecruitment@tsogosun.com

Only Successful Candidates will be contacted

MONTECASINO
TSOGO SUN